

Contract number: [number]

Organisation: [name]

Principal investigator: [name]

Date: [DD.MM.YYYY]

PPIE Call for Public & Patient Involvement and Engagement in Research 2020

PPIE Report

**www.ois.lbg.ac.at**

TABLE OF CONTENT

Title of Project 3

1.0 Abstract 3

2.0 Involvement Activities 3

2.1 Impact 3

2.2 Implementation 3

2.3 Methods 3

3.0 Involvement Activities 3

4.0 Learnings and limitations 4

5.0 Resources 5

6.0 Budget overview 5

# Title of Project

## 1.0 Abstract

Please give an overview about your patient and public involvement activities in an easy language (max. 150 words) and max. 5 keywords.

## 2.0 Involvement Activities

### 2.1 Impact

Please describe the societal and scientific impact of your proposed PPIE activities. Consider following aspects in your description (no more than 500 words).

* How did the planned patient and public involvement activities impact your research projects or research activities?
* What added value did the project make for the target group and/or society?
* To which extend were the expected changes and benefits on participants on (a) awareness and competencies (b) behaviour and (c) life circumstances realized? What other (unexpected) changes did you perceive?

### 2.2 Implementation

Please describe the implementation conducted patient and public involvement activities considering following aspects in your description (no more than 750 words).

* Describe the planned patient and/or public activity or activities (what).
* Who took part in the activities? How did you reach and contact them?
* How often have patients and public members been involved?
* How did you honour patients’ and public’s time and contributions?
* What are the outcomes of the involvement activities and how did you integrate them in your research?

### 2.3 Methods

Please describe which methods you used. Consider following aspects in your description (no more than 500 words).

* **Which method(s) and setting(s) did you use?**
* **How did you build trust, communicate, and interact with patients and the public?**

## 3.0 Involvement Activities

Please list all patient and public involvement activities to the level of involvement and study level in the table provided (free text).

Example:

|  |  |  |
| --- | --- | --- |
|  | **PUBLIC INVOLVEMENT** | **IMPACT** |
| **Describe the activity briefly**  | **Level of involvement** | **Study level** | **Competencies, awareness** | **Behavior** | **Life circumstances** |
| co-creation workshop with patients to inform study design | involve | study design | appreciation, perspective | shared goals | research quality, practical use |
| Patients conduct and analyse interviews with citizens | involve, collaborate | data collection, data analysis | self-efficacy, perspective, competencies | co-design | research quality, meaning |

* **Legend ‘level of involvement’**: (choose one or more of these options per activity)
* Inform: one-way communication to citizens
* Consult: receive input from participants
* Involve: active contribution to activities
* Collaborate: iterative co-creation of activities and processes
* Own: involvement in decision-making and ownership over processes
* **Legend ‘study level’:** choose min. one of these options
* priority setting
* research question
* study/project design
* data collection
* data analysis
* data interpretation
* dissemination of results
* **Impact model:** [**https://ois.lbg.ac.at/en/projects/impact**](https://ois.lbg.ac.at/en/projects/impact)
* **Legend Aspired Impact - ‘awareness and competencies’:** self-efficacy, appreciation, competencies, motivation, information, perspective, knowledge about competencies, knowledge about needs, other (please specify)
* **Legend Aspired Impact - ‘behaviour’:** framework conditions, shared goals, shared vision, shared ownership, co-design, initiatives, other (please specify)
* **Legend Aspired Impact – ‘life circumstances’:** visibility, reputation, research quality, network, meaning, practical use, other (please specify)

## 4.0 Learnings and limitations

Please describe your learnings from working with patients and the public and limitations in the projects. Consider following aspects in your description (no more than 500 words).

* **Describe positive and negative experiences in working with patients and public.**
* **Describe your learnings during the project. What would you do differently next time?**
* **Describe the limitations you faced during the design, implementation and transfer to your research activities.**

## 5.0 Resources

Please give a short overview about human resources (researchers, research administration), spent time and existing infrastructure used for the patient and public involvement activities (no more than 300 words).

## 6.0 Budget overview

Please state the total amount of occurred costs (in Euro) and a short description in each category.

|  |  |  |
| --- | --- | --- |
| **COST CATEGORY** | **SHORT DESCRIPTION** | **COSTS IN EUR** |
| **Other goods and services** |  |  |
| **Travel costs** |  |  |
| **Honorarium** |  |  |
| **Subcontracting** |  |  |
| **Overhead (20%)** |  |  |
| **TOTAL**  |  |